*FUNDED

ENTRY LEVEL 1, 2 & 3 DIGITAL FUNCTIONAL SKILLS

*Subject to status & eligibility criteria

SKILLS MAX ACADEMY

NCFE

SUPPORTED BY
MAYOR OF LONDON

Education & Skills
Funding Agency

matrix®
quality standard for information
advice and guidance services
approved by the **matrix** Accreditation Body

Department
for Education

OVERVIEW

The Entry Level Digital Functional Skills is an ideal course for learners wishing to develop practical, transferable skills in ICT, designed to equip learners with the life skills they need to work confidently, effectively and independently. This qualification is suitable for a wide range of individuals and is fundamental to the successful completion of various wider qualifications and frameworks, such as Foundation Learning and Apprenticeships. The purpose of this qualification is to provide learners with ICT skills to help them gain the most from life, learning and work.

TOPICS INCLUDE

- Using devices and handling information
- Creating and editing
- Communicating
- Transacting
- Being safe and responsible online

METHOD OF ASSESSMENT

- Online assessment

DURATION
6-10 Days

ATTENDANCE OPTIONS
Days / Evenings / Weekends / Online

ENTRY REQUIREMENTS

There are no entry qualifications or age limits required by learners to undertake this qualification.

*YOU MUST

- Be aged 19 or over
- Be living in the EU for the last 3 years
- Have the legal right to live & work in the UK
- Not have previously completed this qualification

QUALIFICATION

- **Entry level 1, 2 or 3 Digital Functional Skills**

TO APPLY...

📞 020 3815 5140
07310 844 071

✉ courses@skillsmaxacademy.com

🌐 skillsmaxacademy.com

🏠 9-11 Rathbone Market, Barking Road, London E16 1EH